



Jill B. Brakeman

Attorney • Collaborative Divorce Counselor

Law Office & Mediation Center

174 West Street • Suite 211

Litchfield, CT 06759

(860) 567-3404 • www.brakemanmediation.com

PURCHASES

Client Data Sheet to be filled in and returned to our office.

Property: _____ Date: _____

CLIENT:

Client #1: _____ SS# _____

Client #2 _____ SS# _____

Street: _____

Box: _____

Town/State/Zip: _____

Telephone: Home: _____

Work: _____

Cell: _____

E-Mail: _____

REALTORS: Client's Agent (If Applicable)

Name: _____ Office: _____

Street: _____ Cell: _____

Box: _____ Fax: _____

Town/ST/Zip: _____ E-Mail: _____

LENDER: Contact: _____

Name: _____ Office: _____

Street: _____ Cell: _____

Box: _____ Fax: _____

Town/ST/Zip: _____ E-Mail: _____

MORTGAGE BROKER (If Applicable): Contact: _____

Name: _____ Office: _____

Street: _____ Cell: _____

Box: _____ Fax: _____

Town/ST/Zip: _____ E-Mail: _____

PURCHASE PRICE: _____

DEPOSIT: Total: _____

First: _____

Date Paid: _____

Second: _____

Date Paid: _____

LOAN AMOUNT: _____

TYPE OF LOAN:

Circle: CHFA FHA Conventional Variable Fixed Unsure

Comments:

PLEASE PROVIDE US WITH THE HOMEOWNER INSURANCE AGENT'S INFORMATION THAT YOU WILL BE USING FOR COVERAGE ON THE PROPERTY YOU ARE PURCHASING. Please note homeowner's insurance must be in place(including paying the first years premium) at least a week prior to closing.

Insurance Agency Name: _____

Phone Number: _____

Policy Number: _____

If you do not have the insurance information at the time of completing this form, please send this form to our office regardless, and phone us with the insurance information once received.



Jill B. Brakeman

Attorney • Collaborative Divorce Counselor

Law Office & Mediation Center

174 West Street • Suite 211

Litchfield, CT 06759

(860) 567-3404 • www.brakemanmediation.com

Jill B. Brakeman

Legal Assistants:
Amie L. Olmstead
Pamela Styers
Allison Boender

AUTHORIZATION TO RELEASE INFORMATION

Date:

Name:

Address:

To Whom It May Concern:

“You are hereby authorized to release any and all information as may be requested by my attorney, namely Jill B. Brakeman, or her staff, as it pertains to my credit or mortgage loan account with you.

Thank you for your time and attention to this matter.

Sincerely yours,
